



तेजपुर विश्वविद्यालय / TEZPUR UNIVERSITY  
 (केंद्रीय विश्वविद्यालय / A Central University)  
 कुलसचिव का कार्यालय / OFFICE OF THE REGISTRAR



कौशल एट्यूवकन  
 ONE EARTH - ONE FAMILY - ONE FUTURE

कुलाध्यक्ष का सर्वोत्तम विश्वविद्यालय पुरस्कार, 2016, एनआईआरएफ़ भारत रैंकिंग 05: 2016 और नाक द्वारा 'ए+' ग्रेड प्राप्त  
**Visitor's Best University Award, 2016, NIRF India Rankings 2016: 05 and**

तेजपुर-784028 :: असम / TEZPUR-784028 :: ASSAM

**EXPRESSION OF INTEREST (EOI)  
 FOR EMPANELMENT / ENLISHMENT OF VENDORS**

**FOR "Annual Maintenance Contract (AMC) for Repair and Maintenance Services related to Civil, Plumbing, Sanitary and other Building Services (Excluding Electrical Works) at Tezpur University Campus, Napaam."**

Ref. No.: EOIEC/2026/4651

Date: 07.05.2026

**GENERAL INFORMATION ABOUT THE EOI**

Mode of Publishing	Online (Through CPPP)	
To be Submitted	Online (Through CPPP)	
Published date	07.05.2026 (18:00 Hrs.)	
Bid Document download start date	07.05.2026 (18:15 Hrs.)	
Bid Document submission start date	07.05.2026 (18:30 Hrs.)	
Bid submission closing date	22.05.2026 (15:00 Hrs.)	
Opening date of Technical Bid	23.05.2026 (15:00 Hrs.)	
Opening date of Price Bid	Will be informed later on through CPP Portal.	
Earnest Money Deposit	Rs. 5,000/- in the form of Demand Draft to be drawn in favour of "The Registrar, Tezpur University" payable at Tezpur. The sealed envelope containing EMD should be addressed to, "The Registrar, Tezpur University"	This is refundable.
Performance Guarantee	Rs. 1,00,000/- to be submitted by the empanelled vendor in the form of Demand Draft to be drawn in favour of "The Registrar, Tezpur University" payable at Tezpur in sealed envelope addressed to, "The Registrar, Tezpur University". No interest shall be payable on the amount by the University.	This would be retained by the University for the entire period of empanelment, i.e., 01 (One) year. If Empanelment is not continued after 01 (One) year, for any reason, the amount will be returned.
Duration of Empanelment	One (01) year	To be renewed on yearly basis, the rate shall be obtained separately for each year.



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वन्दे मातरम्  
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**DISCLAIMER**

This Expression of Interest (EOI) is not an offer by Tezpur University (hereinafter referred to as TU), but an invitation to receive a proposal from eligible vendors for the Annual Maintenance Contract (AMC) for Repair and Maintenance Services related to Civil, Plumbing, Sanitary and other Building Services (Excluding Electrical Works) at Tezpur University Campus, Napaam.

This document should be read in its entirety. While all reasonable care has been taken in compiling this EOI, the figures, documents and details are presented in good faith; and no warranty or guarantee (express or implied) is given by TU as to the completeness or accuracy of this EOI or any information provided in or in connection with it.

The full and final authority to cancel the EOI vests with the management of the TU.

Tezpur University is planning to hire a vendor for the Annual Maintenance Contract (AMC) for Repair and Maintenance Services related to Civil, Plumbing, Sanitary and other Building Services (Excluding Electrical Works) at Tezpur University Campus, Napaam.

As per the aforementioned details, the bidders shall submit the quotation in the below-prescribed format only.

**Qualifying criteria for interested contractor / bidder**

1. The bidder must be registered in any Govt./Semi Govt. Departments/Autonomous Bodies who award works to the contractors.
2. Average Annual Turnover along with Audited balance sheet and Income Statement certified by a Chartered Accountant for any 3 consecutive financial years during last 04 years starting from financial year 2022-2023 shall not be less than **10.0 lakhs**.
3. Should have **completed** satisfactorily the **Repair and Maintenance works related to Civil, Plumbing, Sanitary and other Building Services (Excluding Electrical Works)** of (i) *one work* of value **not less than 14.0 lakhs against single work order** OR (ii) *two works* of value **not less than 9.00 lakhs each against two separate work orders** OR (iii) *three works* of value **not less than 7.0 lakhs each against three separate work orders** during last five years in Govt./Semi Government Department/Autonomous Body supported by **work order and completion certificate. Experience certificate produced as sub-contractor shall not be accepted.**
4. The bidder shall sign and stamp each page of this EOI document as token of having read, understood and comply with EOI, the terms and conditions contained herein. This EOI document is required to be uploaded on the website <https://eprocure.gov.in> along with **scanned copies PAN, GST and qualifying documents, as per the qualifying criteria stated above in Serial No.1, 2 and 3.** Incomplete bid documents shall be rejected without giving any reason. **There is no need to submit the hard copy of the EOI Document and other documents** except Original Declaration regarding correctness of information submitted in this EOI as per NIT in notarized affidavit (As per ANNEXURE – VII) and Earnest Money Deposit (refundable).



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5. Bidders will be required to upload the scanned copies of the Demand Draft against EMD (Earnest Money Deposit) drawn in favour of the Registrar, Tezpur University payable at Tezpur along with the Declaration regarding correctness as per EOI in notarized affidavit and other qualifying documents as per EOI and sealed and signed EOI document.
6. Declaration regarding correctness of information submitted in this Tender / EOI as per NIT / EOI in notarized Affidavit and EMD (Earnest Money Deposit) must be submitted in a sealed envelope to be superscribed this EOI name & the name of your agency and must reach *The Registrar, Tezpur University* before the last date & time for receipt of Bid. **EOI without the EMD (Earnest Money Deposit) will be summarily rejected.**
7. **Bidders who are MSME/NSIC registered may claim exemption from payment of EMD only subject to submission of valid documents in support of their claim. Self-Declaration for Earnest Money Deposit (EMD) for claiming Exemption for MSME/NSIC (ANNEXURE - VIII)**
8. **Bidders are required to upload the following documents. Non-submission will lead to disqualification of the bid.**
  1. Scanned copy of the complete EOI document duly stamped signed by the bidder.
  2. Demand Draft against EMD (Earnest Money Deposit).
  3. Declaration regarding correctness of information submitted in this EOI as per EOI in Affidavit as per ANNEXURE – VII.
  4. PAN card
  5. GST Registration
  6. Certificate of contractors' Registration of Govt./Semi-Govt./Autonomous Body.
  7. Valid contractor's License.
  8. Work experience certificate supported by work order and completion Certificate of last 05 (Five) Years.
  9. Firms' constitution and Power of Attorney (to be submitted in notarized affidavit)
  10. Duly filled in and signed with a stamp on all pages of all the Annexures (From ANNEXURE I – IX)
  11. Bank Solvency Certificate in prescribed format (as per ANNEXURE – V of this tender/EOI document) from any scheduled commercial bank issued during last six (06) months prior to the date of publication of this EOI or after the date of publication of this EOI satisfying **minimum Rs. 5 Lakhs or above.**
  12. Average Annual Turnover along with Audited balance sheet and Income Statement certified by a Chartered Accountant for any 3 consecutive financial years during last 04 years starting from financial year 2022-2023 shall **not be less than 10.0 lakhs.**
  13. EPF & ESI Registration.
  14. Valid Labour License.
  15. All other required supporting documents as per EOI.
9. **Bidder's Technical capability will be determined as per the format given in ANNEXURE – IX. Technically disqualified bidder's price bid will not be opened and will not be considered for the next step.**
10. **Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have:**



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- a. Record of poor performance during the last five (05) years as on the date of Application such as abandoning the works, rescind of the contract for which the reasons are attributable to the non-performance of the contractor, inordinate delay in completion, consistent history of litigation/arbitration awarded against the applicant or any of its constituents or financial failure due to bankruptcy.
  - b. Shown very poor performance in the implementation of works of Tezpur University.
11. Downloading of EOI document by a bidder does not automatically mean that the bidder is considered qualified for the work. Tezpur University reserves the right to accept or reject any or all the tender/EOI document without assigning any reason thereof.
  12. The acceptance of EOI will rest with the authority of Tezpur University, Napaam, Tezpur who does not bind itself to accept the lowest bidder and reserves to itself the right to reject any or all the bidders received without assigning any reason thereof. The work may be allotted in part or whole at the discretion of competent authority of the University.
  13. For any clarifications regarding site conditions, items of work or any other points / conditions related to this EOI, The Engineering Cell, Tezpur University, Napaam may be contacted during office hours (9.00 am – 5.00 pm) on all working days. (Phone – 9435360448/9101088891) for any query related to the instant Tender.