

EXPERT COMMITTEE INTERFACE MEETING – ASSESSMENT FORMAT

ODL PROGRAMMES

HEI details

Name of HEI:	Tezpur University
State:	Assam
Year of establishment of HEI:	Jan 1994
Type of HEI:	Central University
Registration ID:	HEI-U-0056
Date of submission of proposal on Portal:	13.04.2025
Whether the HEI is recognized by UGC as per UGC(Open and Distance Learning) Regulations, 2017 / UGC(Open and Distance Learning Programmes and Online Programmes) Regulations, 2020	Yes

Proposed programme(s) details

Total No. of Proposed Programme(s):	03
Number of Proposed UG programmes:	Total: Nil UG (Hons. programme(s) with 4 years duration): Nil
Number of Proposed PG programmes:	03
Number of Proposed Post Graduate Diploma programmes:	Nil
Number of Science based programmes:	Nil

Expert Committee Observations/Recommendations

1. Institutional level assessment:

Sr. No.	Provisions	Documentary evidence submitted (Yes/No)	Complied (C) / Not Complied (NC)
a.	HEI under 2(f) or Section 3	Yes, Section 2(f)	Complied
b.	For Dual Mode University: NAAC: NAAC score ≥ 3.01 ; valid as on 15th April, 2025 or NIRF: In top 100 university category atleast once in two preceding cycles For Open University: NAAC: Any Valid NAAC score; valid as on 15th April, 2025	Yes, 3.41; Valid up to 09.08.2027	Complied
c.	Affidavit submitted: Original (Hard copy) In the prescribed format Duly notarized Duly signed (For Dual Mode Universities– VC/Registrar and Director CDOE) and (For Open Universities - VC and Registrar)	Yes Yes Yes Yes	Complied

Sr. No.	Provisions	Documentary evidence submitted (Yes/No)	Complied (C) / Not Complied (NC)
d.	Undertaking submitted: Original In the prescribed format Duly signed ((For Dual Mode Universities– VC/Registrar and Director CDOE) and (For Open Universities – VC and Registrar)	Yes Yes Yes	Complied
e.	Appointment of Director/ Head of School(s) For Dual Mode University: Centre of Distance and Online Education Regular, full time, atleast Associate Professor For Open University: For Open University, Head for each school at Associate Professor level	Yes	Complied
f.	Availability of Administrative staff as per Regulations	Yes	Complied
g.	Territorial Jurisdiction as per UGC(ODL Programmes and Online Programmes) Regulations,2020 based on TYPE of the HEI	Yes	Complied
h.	Built up area is adequate as per Regulations	Yes	Complied
i.	A copy of the application is displayed on HEI website	Yes	Complied
j.	Only For Central/State/Private HEIs: Submission of Affidavit for offering UG, PG and PGD programmes falling under the discipline of Management, Computer Applications and Travel and Tourism: Original (Hard copy) In the prescribed format along with proposed programmes name Duly notarized Duly signed (For Dual Mode Universities– VC/Registrar and Director CDOE) and (For Open Universities - VC and Registrar)	NA	NA
k.	For 4-year Bachelor's Degree (Hons.) programme: Approval of statutory body of HEI for offering the 4-year Bachelor's Degree (Hons.) programme, based on NEP recommendations	NA	NA

2. Programme Level Assessment

1. Proposed Programmes Name (other than Science programme(s))

Assessment Points	I. No. of Credits	II. Programme offered in Conventional mode along with no. of batch passed out (For Dual Mode HEIs)	III. Equivalence to Conventional mode (For Dual Mode HEIs)	IV. Faculty	V. PPR & SLM	VI. Assessment	VII. Regulatory Authority (RA) Approval; if applicable	Complied (C) / Not Complied (NC)
Name of Programme(s) with Duration								
Master of Arts (Journalism & Mass Communication)- 2 years	80	Yes	Yes	Yes	Yes	Yes	NA	Complied
Master of Arts (Sociology) - 2 years	80	Yes	Yes	Yes	Yes	Yes	NA	Complied
Master of Arts (English) - 2 years	80	Yes	Yes	Yes	Yes	Yes	NA	Complied

Note: Checklist of Assessment points-I (1AP), II (4APs), III (5APs), IV (3APs), V (7APs), VI (1AP) and VII (2AP) are given below the table.

2.2 Proposed Science based Programme

HEI eligible for offering science programme(s)									NA
(Eligibility: NAAC score of 3.26 and above or by the Open universities or by the HEI having rank in top-100 in University category of NIRF, at least twice in three preceding cycles)									
Assessment Points	I. No. of Credits	II. Programme offered in Conventional mode along with no. of batch passed out(For Dual Mode HEIs)	III. Equivalence to Conventional mode (For Dual Mode HEIs)	IV. Faculty	V. PPR & SLM	VI. Assessment	VII. RA Approval; if applicable	VIII. Intake & LSC	Complied (C) / Not Complied (NC)
Name of Programme(s) with Duration									
nil									

Note: Checklist of Assessment points - I(1AP),II(4APs), III (5APs), IV (3APs), V (7APs), VI(1AP), VII(2AP) and VIII(3APs) are given below the table.

Programme Level Assessment Checklist:

I. No. of Credits

- a. Number of Credits for proposed programme(s) as per UGC Guidelines/Norms/Regulations.

II. Programme offered in Conventional mode(For Dual Mode HEIs)

- a. Programme offered in conventional mode with same nomenclature
- b. One batch passed out
- c. Compliance of programme offered not only through affiliated colleges
- d. For 4-year Bachelor's Degree (Hons.) programme: points a, b and c above shall be applicable to corresponding 3 year Bachelor's Degree programme

III. Equivalence to Conventional mode (For Dual Mode HEIs)

- a. Same Entry Level Qualifications
- b. Same Curriculum
- c. Same Teaching-Learning Scheme
- d. Same Pattern of Question Papers for End Semester Examination or Term End Examination
- e. Same Pass or Fail Criteria

IV. Faculty

- a. Adequate Faculty availability
- b. Faculty on 'full-time' dedicated basis
- c. Appropriate designations

V. PPR & SLM

- a. PPR approved by HEI Statutory Authorities
- b. SLM approved by HEI Statutory Authorities
- c. Format of PPR as per Annexure V
- d. Minimum 60% contents developed in-house and details of outsourced content (if applicable)
- e. SLM preparedness
- f. Plagiarism check report
- g. For 4-year Bachelor's Degree (Hons.) programme only: PPR mentioning major subjects

VI. Assessment

- a. Minimum 70% summative assessment (term end examination) and Maximum 30% formative assessment

VII. Regulatory Authority Approval; if applicable

- a. Specific approval of the programme mentioning the mode of delivery & academic year
- b. As per 578th Commission decision, Central or State or Private Universities don't require prior approval/recommendation/NOC from AICTE for offering of Undergraduate, Postgraduate and Postgraduate Diploma programmes falling under the

VIII. Intake & LSC

- a. Intake – max. 3 times the conventional intake
- b. Programme to be offered from the Head Quarters and/or only from such Learner Support Centres which are offering same programme under conventional mode atleast for seven years
- c. In case of Open University, intake shall be commensurate with the capacity of the Learner Support

discipline of Management, Computer Applications and TravelCentres (for Open and Distance Learning only) to provide lab and Tourism. However, Deemed to be Universities are stillfacilities to the admitted learners required to seek prior

approval/recommendation/ NOC of AICTE for offering of such programmes in ODL and/or Online mode

3. Compliance to defects/deficiencies communicated during screening process:

Sr. No.	Defect/Deficiency	Document submitted (Yes/No)	Relevance of submitted document in respect of deficiency	Complied (C) / Not Complied (NC)	Remarks, if any
1.	Stamp of the Registrar is not present. HEI shall submit a revised Undertaking with duly signed and stamped by Registrar and Director, CDOE	Yes	Yes	Complied	-
2.	Appointment letter, Joining Report and qualification of Full time Director for Centre for Distance and Online Education to be submitted	Yes	Yes	Complied	-
3.	Inadequate number of Assistant, Computer Operator & MTS appointed by the HEI.	Yes	Yes	Complied	-
4.	Approval of statutory bodies for PPRs and SLMs to be submitted for proposed programmes.	Yes	Yes	Complied	-
5.	HEI shall submit Appointment letters along with joining report and Qualification of full-time dedicated faculty for proposed programme	Yes	Yes	Complied	-
6.	All Committee members Signed Minutes of Academic Council/ Statutory Body regarding the approval of PPR of proposed programmes to be submitted	Yes	Yes	Complied	-
7.	HEI may clarify the credit of Master of Arts (Journalism & Mass Communication) as HEI has mentioned credit 85 and 80 in PPR.	Yes	Yes	Complied	-
8.	The percentage of Plagiarism is too high in some subjects. HEI shall submit the revised Plagiarism reports.	Yes	Yes	Complied	-
All defects/deficiencies complied			Yes	Complied	

Note:-a) Programme(s) under the ambit of Regulatory Authorities have been considered on the basis of communication/recommendation received separately from respective Regulatory Authority. In case of approval/recommendation received from Regulatory Authority, HEI shall abide the conditions such as number of seats, valid academic year etc. mentioned in the relevant Regulatory Authority letter.

b) As per 57th Commission decision, Central or State or Private Universities don't require prior approval/recommendation/NOC from AICTE for offering of Undergraduate, Postgraduate and Postgraduate Diploma programmes falling under the discipline of Management, Computer Applications and Travel and Tourism. However, Deemed to be Universities are still required to seek prior approval/recommendation/ NOC of AICTE for offering of such programmes in ODL and/or Online mode.

4. Recommendations Summary

Sr. No.	Programme Name	Recommended /Not Recommended	Remarks, if recommended/ Reason(s); if not recommended
1.	Master of Arts (Journalism & Mass Communication) - 2 years	Recommended	
2.	Master of Arts (Sociology) - 2 years	Recommended	
3.	Master of Arts (English) - 2 years	Recommended	

5. Overall Remarks, if any:

HEI shall offer the programmes recommended in Table 4 above from the academic year 2025-26, academic session beginning July-August, 2025 and onwards.