



**NOTICE INVITING BID**

**TU/GeM/BoQ-Bid (139)/2022-23/1043 Date 05-07-2023**

Bids in 02 Bid System (Technical and Financial) are invited on GeM from reputed manufacturers/authorized dealers for the Annual maintenance of Contract of 5 nos. of HPe ProLiant DL 360 Gen 10 Servers, Switch, Maintenance of High Performance Computing Cluster Software and Operating Software for 12 months for Prof. Ashwini Kr. Phukan, Department of Chemical Sciences of Tezpur University.

Please read the Bid document carefully before participating. It shall be deemed that submission of bid by the bidder has been done after their careful study and examination of the Bid terms with full understanding to its implications. Any lack of information shall not in any way relieve the bidder of its responsibility to fulfill its obligations under the Bid.

The University will reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for, or in executing, the Purchase Order. Fraudulent Practice means a misrepresentation of facts in order to influence a procurement process and includes collusive practice among bidders (prior to or after Bid submission) designed to establish Bid prices at artificial non-competitive levels and to deprive Tezpur University of the benefits of free and fair competition. Corrupt Practice means offering, giving, receiving or soliciting of anything of value, pressurizing to influence the action of a public official in the process of this purchase execution.

For any queries/doubt please contact the Stores & Purchase Section (e-mail: [snp@tezu.ernet.in](mailto:snp@tezu.ernet.in)) or in the email id mentioned in the GeM Bid.

**Scope of Work for 12 months (One year) Comprehensive AMC :**

1. The A.M.C should include comprehensive annual maintenance coverage of 5 Nos. of existing HPe Servers for 12 months.
2. Maintenance of High Performance Computing Cluster Software and Operating Software.
3. Re- installation, Configuration of HPC Software , Operating Software and Application Software like Gaussian , Orca, etc. whenever it is required.
4. Attending break down call promptly and arranging their rectification. Ensuring uptime which includes the replacement of any faulty part of the above mentioned items.
5. Analyzing the reasons of the breakdowns and taking appropriate step for preventing of such types of breakdown in future.

**GENERAL TERMS & CONDITIONS:**

1. Interested participants should have an experience of Installing and maintaining HPC Cluster with minimum five (05) Nodes, and should be authorized by the OEM (HPe). Documentary evidence to be submitted.
2. Interested participants may note that during the AMC period, in case requirement arises for replacement/repairing of any part of the machines as mentioned above, the bidder must extend the AMC coverage to such amount of period which is consumed during date

  
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तेजपुरविश्वविद्यालय/ TEZPUR UNIVERSITY  
(केंद्रीयविश्वविद्यालय/A Central University)  
कुलसचिवकाकार्यालय/OFFICE OF THE REGISTRAR  
तेजपुर-784028 :: असम/ TEZPUR-784028 :: ASSAM

of intimation made to the bidder (in writing) to the date of actual repair/replacement.

3. **Rates:** Rates quoted should be on **FOR Tezpur University, Napam, Tezpur, Door Delivery Basis**, for indigenous items and **CIP Tezpur University, Napam, Tezpur or Delivered Duty Paid**, for imported item. Failure to comply with this term may lead to rejection of the quotation.
4. **Bidders who are MSME/NSIC registered** needs to furnish a "Bid Security Declaration" (format enclosed at Annexure – I) in lieu of **EMD** accepting that if they withdraw or modify their bids during period of validity etc., they will be suspended for a period of Three (03) years from participating in any future bid invited/published by Tezpur University. **Bidders who are MSME/NSIC registered seeking exemption from payment of EMD are to submit valid documents in support of their claim. Bidders seeking exemption are asked to clearly mention the category under which exemption is claimed. The category of exemption under MSME/NSIC will be strictly adhered to. ii) The original copies of the Bid Security Declaration should be deposited/submitted/reach the office of the undersigned before opening of the Bids in an envelope superscribed as "Quotation/Participation Fee and EMD for TU/GEM/BOQ-BID/(139)/2022-23/.....1043.....DT-05-07-2023" addressed to the Assistant Registrar-GA, Tezpur University. iii) The Document Checklist** (format enclosed at Annexure – II) must precede all other uploaded documents. **Failure to do so may result in rejection of the bid.**
5. Bidders/Tenderers are to ensure that they are GST compliant and that their quoted tax structure/rates are as per GST law. The rates should be exclusive of taxes and applicable tax percentage should be clearly indicated. Financial/Price Bid format where taxes cannot be mentioned separately, in such cases, the percentage of taxes applicable should be mentioned in the Technical Bid document.
6. **Validity of Quotation:** Quoted rates must be valid for at least **180 days** from the last date of submission of quotation.
7. Applicable levies, surcharge and discounts should be clearly indicated item wise.
8. The rates should be quoted along with supporting documents of specifications and technical features and list of users, wherever applicable.
9. **Literature a must:** All the quotations must be supported by technical leaflet/literature and the specifications mentioned in the quotation must be reflected/ supported by such technical leaflet/ literature. The model and specifications quoted should **invariably be highlighted** in the leaflet/literature for easy reference.
10. **After Sales Service Guidelines:** In case of imported goods, bidders should clearly state the detailed address, contact number and email ids of 'after sales service centre' preferably in Tezpur/Guwahati, India or any place in Assam without which their offers shall be liable for rejection. Service against any complaint must be provided within 24hours.
11. **Dealership Certificate:** Dealers or Agents quoting on behalf of Manufacturer must upload valid dealership certificate.
12. **Quality Certificates:** Valid certificate to prove that the products are genuine and of

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international standard, as mentioned below, must be uploaded: (a) Manufacturer's certificate; (b) ISO/ISI certificate.

13. **Genuine Pricing:** Vendor is to ensure that quoted price is not more than the price offered to any other customer in India to whom this item has been sold, particularly to Universities/IITs/Institutes and other Government Organization.
14. **Payment:** 100% payment after successful delivery, installation and commissioning (if required in the scope of supply) and acceptance by the user.
15. **PENALTY FOR DELAYED DELIVERY:** The date of delivery should be strictly adhered to. In the event of delayed delivery, installation & commissioning, the vendor shall be liable for a penalty deduction as per prevailing rule.
16. Irresponsive/incomplete quote will be rejected.
17. **Conditional tenders not acceptable:** All the terms and conditions mentioned herein must be strictly adhered to by all the vendors. Conditional tenders shall not be accepted on any ground and shall be rejected straightway. Printed conditions mentioned in the tender bids submitted by vendors will not be binding on Tezpur University
18. **Enquiry during the course of evaluation not allowed:** No enquiry shall be made by the bidder(s) during the course of evaluation of the tender till final decision is conveyed to the successful bidder(s). However, the Purchase Committee or its authorized representative (Tezpur University) can make any enquiry/seek clarification from the bidders. In such a situation, the agency shall extend full co-operation. The bidders may also be asked to arrange demonstration of the offered items, in a short period notice, as such the bidders have to be ready for the same.
19. **Termination for default:** Default is said to have occurred
  - a. If the equipment or any of its component is found having poor workmanship, faulty designs, poor performance and bad quality of materials used.
  - b. If the supplier fails to deliver any or all of the services within the time period(s) specified in the purchase order or any extension thereof granted by Tezpur University.
  - c. If the supplier fails to perform any other obligation(s) under the contract.

21. **Selection criteria:**

i. **Evaluation Criteria:**

To ensure that each bidder has the necessary qualifications and resources to full fill its obligations under the contract, the following criteria shall be evaluated. The Eligibility, Financial, Experience & Support criteria should be passed before the technical criteria. Technical criteria will be evaluated and ranked by the award of ACCEPT and/or REJECT. Only the ACCEPTED vendors will be considered for price bid. In case a joint venture makes a bid, any one of the members of the joint venture need to be qualified for each of the criteria mentioned below.

ii. **Eligibility Criteria:**

- a. The bidder or the OEM should not be blacklisted by Tezpur University or any other Educational /R&D/ PSU/ Govt organizations. A certificate or undertaking to this effect must be submitted.

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iii. **Technical Criteria**

Technical bids will be evaluated and ranked by the award Accepted & Rejected. The price bids of Accepted vendors would then be considered by the concerned Purchase Committee of the institute

22. **Delivery Period:** The delivery should be completed with **30 Days** of the award of BID without any deviation.
23. The successful bidder have to execute an agreement with Tezpur University in non-judicial stamp paper of requisite value as per Govt. of Assam Stamp Act.

Assistant Registrar-GA, i/c  
Tezpur University



(To be submitted on Company's/Firm's Letterhead signed and sealed)

**Bid-Security Declaration Form**

Date: \_\_\_\_\_

Bid No. \_\_\_\_\_

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Security Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of three year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

(a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or

(b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration).

Name: (insert complete name of person signing he Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of: (insert complete name of Bidder)

Dated on \_\_\_\_\_ day of \_\_\_\_\_ (insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid).



**Technical Specifications cum Compliance Report**  
**(To be submitted on Company's/Firm's Letterhead Signed and Sealed)**

**Item:**

Item	Description
Model : HPe Server Model : ProLiant DL 360 Gen 10	<b>Master Node:</b> SGH837WJXK <b>Compute Node:</b> SGH837WJXM, SGH837WJXP, SGH837WJXR, SGH837WJXT
24 port Switch Model : Net gear XS728T	ANV2745X000C8
16 port KVM switch Model : Netrack NR-CV-S1601	30517101701361- 5QZ 093
Console Model : Netrack NR-W119	30418101801007-5QG-002

**Note:** If any further details/information is required, bidder can visit Tezpur University to check the details of the required items, before submission of the bid.

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**DOCUMENT CHECKLIST**

(to be mandatorily filled-in and submitted by the bidder along with the NIB/NIQ)

(Vendors may use **additional sheets** in the same format, if required)

Sl. No.	Name of the document required to be submitted as per in the NIB/NIQ	Page no. of the Document submitted (all uploaded/submitted documents must be in serial order with page numbers)	Remarks by the vendor, if any
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

The underlying points must be noted carefully:

- Uploading of repeated documents against the same NIQ/NIB and -bids/quotations submitted without the filled-in **Document Checklist** shall summarily be rejected.
- The **Document Checklist** must precede all other uploaded documents.
- All documents submitted on GEM/CPPP portal must be in serial order and **be marked mandatorily** with page numbers.



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