



तेजपुर विश्वविद्यालय / TEZPUR UNIVERSITY

(केंद्रीय विश्वविद्यालय / A Central University)

- कुलाध्यक्ष का सर्वोत्तम विश्वविद्यालय पुरस्कार, 2016 और एनआईआरएफ भारत रैंकिंग 2016: 05
- Visitor's Best University Award, 2016 and NIRF India Rankings 2016: NO.05

कुलसचिव का कार्यालय / OFFICE OF THE REGISTRAR

तेजपुर-784028 :: असम / TEZPUR-784028 :: ASSAM

Phone: 03712-267007-9 (3 lines)

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F.20-9/5/2003 (Acad)/ 5229

Date: 16.2.2018

NOTICE INVITING QUOTATION

Sealed quotations are invited from the experienced registered Parties/Firms for the following works.

OMR sheet printing with carbon paper OMR Scanning, Error OMR deselecting, Error OMR again re-scanning, evaluation of OMR sheet, processing, mismatch report generation, Result/ Merit list generation and verification, generation of programme wise report and verification with full proof error free scanning with random sample checking for **30000 candidates**. All works, except for OMR printing must be carried out in the University Campus at Napaam, Tezpur, Assam.

Rates should be quoted for **30000 candidates and for additional number per 1000 candidate basis**. The GST should be shown separately.

Last date of receipt of complete quotation is **15th March, 2018 (Thursday)** at the office of the Controller of Examinations, Tezpur University, Napaam, Tezpur-784028, Assam.

GENERAL TERMS AND CONDITIONS

1. Best quality of paper should be used in the OMR sheet.
2. The successful bidder shall bring its own OMR reader along with required manpower to complete the work in shortest possible time. Accommodation may be provided to the staff of the selected party during their stay on the campus on payment basis.
3. The parties are also required to submit list of their clients and successful completion certificates of similar work from the institute of repute where they provided such service earlier.
4. No separate quotation paper will be issued from this office. Quotation should be submitted in the supplier's letter pad with a call deposit/EMD etc. amounting to Rs.5000/- pledged in favor of **the Registrar, Tezpur University** payable at **SBI, Tezpur University campus**.
5. Quoted rates should be valid at least for a period of 6 months.
6. The University reserved the right to accept or reject any or all the quotations without assigning any reason.
7. Applications for release of the call deposit/EMD should be **submitted to the Controller of Examinations, Tezpur University**.
8. A non-refundable application (quotation) fee of Rs.1000.00 (Rupees One Thousand) only have to be paid in the form of Demand Draft drawn in favour of **Registrar, Tezpur University** payable at SBI, Tezpur University Campus.


Joint Registrar (GA)
Tezpur University

Memo No.F.20-9/5/2003 (Acad)/ 5229-A

Date: 16.2.2018

Copy to:

1. Webmaster, Tezpur University for uploading the same in website.
2. File.


Joint Registrar (GA)